

# TEXAS★ENDOSCOPY

2023 W. McDermott Drive Suite 240 ♦ Allen, Texas 75013 ♦ (972) 781-1482

6405 W. Parker Road Suite 370 ♦ Plano, Texas 75093 ♦ (972) 473-9292

*The following is important information regarding your insurance coverage, your financial obligation, patient transportation, and general information about your procedure at Texas Endoscopy.*

## Insurance Information and Patient Financial Obligation

1. Texas Endoscopy requires patient payment for co-pay amounts, deductibles and co-insurance as predetermined by your Insurance Plan at the check in time for your procedure. Texas Endoscopy will call your Insurance Carrier to verify your coverage and your financial responsibility prior to the day of your procedure. After your procedure is complete, Texas Endoscopy will submit the final summary of charges to the Insurance Carrier. The Insurance Carrier will apply all discounts and billable charges and will mail an Explanation of Benefits to you and Texas Endoscopy. The Explanation of Benefits is a settlement statement that reflects payments made to Texas Endoscopy and allowable amounts applied to you invoice. Once Texas Endoscopy receives the Explanation of Benefits, we will determine if any amounts are to be refunded or if you owe any additional amount. Texas Endoscopy will mail an invoice for patient account balances. We accept cash, cashier's checks, MasterCard, Visa, Discover Card and American Express.
2. Additional procedures may be required, as determined by your physician during the time of your procedure. An example of an additional procedure would be if your physician determines that a polyp needs to be removed for biopsy. This could increase the billable charges and could increase your payment portion, depending on your specific Insurance Benefit Plan.
3. Any questions regarding your Insurance Plan Benefit or your Explanation of Benefits should be directed to your Insurance Carrier. There is no guarantee of payment by your Insurance Carrier. Please call your Insurance Carrier to verify that all providers of care are in their approved network.
4. You will receive separate invoices from each individual Professional Provider.  
All Physicians that practice at Texas Endoscopy are independent Professional Providers.
  - **Facility Fee from Texas Endoscopy:** The fee for the Nursing care, supplies, drugs, etc.
  - **Physician's Professional Fee:** The Physician's professional fee to perform the procedure.
  - **Pathology Fee:** Professional fee for the Pathologist if specimens are sent to a lab for analysis
  - **Anesthesiologist's Fee:** Professional fee for an Anesthesiologist or CRNA if applicable.

## General Information About Your Procedure

### ◆ ***Hours of Operation:***

Texas Endoscopy's general hours of clinical operation are from 6:30 am to 4:00 pm, Monday through Friday. After clinical hours, call your Physician's Office. Your physician will manage concerns regarding your procedure. The business office hours are from 8:30 am to 4:00 pm, Monday through Friday.

### ◆ ***Arrival and Check in for Your Procedure:***

Parking is conveniently located directly in front of Texas Endoscopy. You will be greeted by the Receptionist who will begin the process of assembling information for your Medical Record. The Receptionist will also collect your insurance deductible, co-pay, co-insurance, or your out-of-pocket portion that applies, depending on your Insurance Benefit as described previously.

### ◆ ***Pre-Procedure Nursing Care:***

You will be escorted to a pre-procedure area, where you will change into a gown. A Nurse will begin your clinical assessment. An intravenous line (IV) will be started, which will be used to provide fluids and administer the sedation for your procedure. You will be asked to sign consent forms for your scheduled procedure.

### ◆ ***The Procedure:***

You will be taken by stretcher to the procedure room. Vital Signs Monitors, oxygen and pulse monitors will be connected. A Nurse or Anesthesiologist will administer sedation to make you sleep throughout the procedure. Your Physician then performs the procedure. This normally takes between 20 to 45 minutes depending on the type of procedure(s) performed.

### ◆ ***Post Procedure Recovery:***

After your procedure, you will be moved to a post-procedure bay where a Nurse will monitor your recovery from the sedation. After your recovery period your Physician will review the clinical findings with you and the designated person you have assigned. Often times, a patient will not remember much about this discussion. The Nurse will also give verbal and written instructions for you to follow after you go home.

### ◆ ***Transportation:***

Texas Endoscopy requires that you have a responsible party with you at the time of check in to drive you home after your procedure. You are not allowed to drive for a period of 12 hours after your procedure. Though you may feel like you are capable of driving, the sedation can greatly alter your motor skills. This is for your safety! The Texas Department of State Health Services strictly prohibits the use of public transportation (buses, taxis, etc.) or allowing patients to drive after receiving sedation.